



Registered Charity No. 1059537

**Minutes of the AGM of the Glamorgan Family History Society held at The Len Evans  
Centre, Aberkenfig at 1 pm on Saturday 29<sup>th</sup> February 2020**

The AGM commenced at 1:10 pm prior to the talk by Jeremy Konsbruck on “The Man May Be Not Exempted” The Military Appeals Tribunals of the Great War.

Officers: Michael Jones (Chairman), Ian Black (Vice Chair), Jane Jones (Secretary), Nicholas Davey (Treasurer)

Executive Committee Trustees: Nancy Thomas (Minutes Secretary)

Branch Trustees: Aberdare & Cynon Valley, Pat Rees; Bridgend, Sue Tiller. Cardiff & Vale, Stephen Fairhurst (for Jane Graves), Merthyr Tydfil, Mike Donovan (for Carolyn Jacob).

1. Chairman’s Welcome: The main business - the formal AGM - commenced with a warm welcome to the members by the Chairman, Meic Jones. A check was made that all members present had received a voting card and booklet of the agenda and reports when they arrived.
2. Apologies for Absence
  - 2.1 Apologies were received from: Jeff Coleman, Maureen Bullows, Carolyn Jacob, Anne Evans, Creighton Sims, Trish Righton, Cherry King, Sue Hamer, Susan Sear, and Susanne Doolan. Jane Graves, Linda Howard
  - 2.2 Prior to the meeting proceeding the issue of having a quorum was raised. There were 21 members present in the room. The Chairman asked for permission to proceed with the meeting with 4 members short of a quorum for both the meeting and to make the amendments being proposed in item 4 of the agenda. It was emphasised that the proposed amendments had been widely circulated both in the Society journal, on the website and via a Mailchimp email that the AGM could continue. This was approved unanimously
3. Minutes of the last AGM (2nd March 2019) and Matters Arising:
  - 3.1 Nick Davey clarified that 6.3 read that he would “...resign from August 2020... and would be around for a transition period...”. This should read that he would be “standing down from 31<sup>st</sup> August 2019...”.
  - 3.2 Also, in 6.3 “This will mean that the Society will cease...” should read “This could mean that the Society will cease...”.
  - 3.3 There were no other matters arising not dealt with elsewhere and the minutes for the 2019 AGM were agreed. (Prop: David Barnard; Sec: Pat Rees)
4. Proposed amendments to the Society Constitution. These have been widely circulated via both

the Society Journal and a Mailchimp email to members. The amendments clauses of;

- 4.1 7.13: Concerning Branch Representatives being confirmed at the next Executive Meeting following the Branch Annual General Meeting
- 4.2 7.6: Concerning the maximum period of time elected officers can hold a post
- 4.3 7.10: concerning the length of membership before a member can take up an Honorary position
- 4.4 18.2: Concerning the number of members needed for a quorum

The amendments were read out in full to those present and were then approved unanimously by all present. (Prop: Meic Jones; Sec: Nick Davey).

5. Chairman's Report - Mike Jones - see Appendix

6. Secretary's Report - Jane Jones - see Appendix

7. Treasurer's Report - Nicholas Davey - see Appendix for Unaudited Accounts

- 7.1 A copy of the accounts which have been audited are in the AGM Information pack and once that has been agreed our Auditor, Mr Guy Bevan, will sign them off.
- 7.2 Thanks go our previous Auditor Mrs Katharine Harris who until last year had checked out accounts. She has been seriously ill since the summer of 2019, so it was felt it best to ask another suitably qualified person. Guy is a member of the society who had expressed in the Society's Treasurer role; however, he lives in Wiltshire so undertaking the role to the same level as the current post would be difficult. His qualifications include ACMA, CGMA. His Audit report is contained in the unaudited accounts that you have in front of you.
- 7.3 As you are aware the Society has been trying, since I first announced my impending retirement 2 years ago, to replace me unfortunately, (at the time of writing of this report) no one has come forward even after the administration of the accounts has been redesigned so after today there will be no Treasurer of the Society.
- 7.4 This means that the duties carried out by the Treasurer will now be carried out by the Treasury Team, with Ian Black & Elaine Romain undertaking the bookkeeping and processing the payments but there will have to be systems in place to ensure the continuing security of the Accounts. I will be here for 3 months to ensure a smooth transition in changing signatories, internet banking Administration.
- 7.5 We have a volunteer to administer the Gen-Fair Web shop once the new catalogue is completed.
- 7.6 What will not be covered is the Treasurer's supervision role which included the quarterly and annual reports to the EC & the Society.
- 7.7 The maintenance of the Asset register so that each item identifiable, this has not been undertaken to the level that I would have wished due to pressure of maintaining the accounts.
- 7.8 The role of the Charity Commission co-ordinator has also been brought under the umbrella of the Treasurer but as there is no one available to undertake this essential role, the Society could be found in breach of our statutory duties as I will not be updating our entry on the Charities commission register of any Trustees appointed by this meeting. I will upload the Audited accounts.
- 7.9 Finally, I would like to thank the Society to allow me to be your treasurer for the last 5 years. When I took over this role the Society was making a significant deficit and in the last reporting year we have a small surplus, which I hope will continue. However we can all do our bit to support the society by Gift aiding our subscriptions and supporting the Society in using our online resources on Findmypast for which the Society receives

royalties of approximately £150 per month, and volunteering to help run the Society either by supporting your local branch or assisting in the Resource centre that some of you have used it today with some success.

8. Membership Report - see Appendix

9. ARC Report - see Appendix

10. Projects Report - see Appendix

11. Events Report - see Appendix

12. Journal Report - see Appendix

13. Website - see Appendix

14. Branch Reports - see Appendices

14.1 Aberdare & Cynon Valley

14.2 Bridgend

14.3 Cardiff & Vale

14.4 Merthyr Tydfil

14.5 Pontypridd and Rhondda

14.6 Swansea

15. Appointment of Auditor: This is on hold due to the past auditor's ill health. To be confirmed.

16. Election of Officers and Committee Members

16.1 The Chairman read out the nominations (proposed and seconded in writing) that had been received by the Society Secretary for the following Society Officers/Executive Committee Members. A vote was taken on each and the following were elected:

Chairman:	Meic Jones
Vice Chairman:	Vacant
Treasurer	Vacant
Secretary:	Jane Jones

Committee Members: Ian Black, Nick Davey, Susan Hamer, Nancy Thomas.

17. Branch Representatives:

The following representatives, having been elected by their branches, were confirmed as Executive Committee Trustees:

Aberdare & Cynon:	Pat Rees
Bridgend:	Sue Tiller
Cardiff & Vale:	Jane Graves
Merthyr Tydfil:	Carolyn Jacob
Pontypridd & Rhondda:	Creighton Sims
Swansea:	Jeff Coleman

18. A.O.B:

Meic Jones Gave a speech and read out comments from Sue Hamer to thank Nick Davey for his work with the Society over the years and in particular his dedication to the role of Treasurer in recent years. It is thanks to his hard work that the Society is now in a healthy position to be able to move forward. A presentation of a W.H. Smith's gift voucher was may as a token of thanks.

19. Date & Time of Next AGM

2021 Annual General Meeting: Date to be confirmed. TBA The Chairman explained that it was not yet possible to identify the date of next year's AGM until the Six Nations fixture dates had been agreed. He thanked everyone for attending.

Meeting closed at 13:53