# Glamorgan Family History Society



### Cymdeithas Morgannwg Hanes Teuluol

# Registered Charity No. 1059537

# Minutes of the AGM of the Glamorgan Family History Society held at The Len Evans Centre, Aberkenfig at 2 pm on Saturday 2 March 2019.

The AGM commenced at 3.30 pm following a talk by Jamie Baker, on his Merchant Seamen Research, Database and Projects

**Officers:** Michael Jones (Chairman), Jane Jones (Secretary), Nicholas Davey (Treasurer)

**Executive Committee Trustees**: Ian Black, Sue Hamer (Minutes Secretary)

Branch Trustees: Aberdare & Cynon Valley, David Barnard; Bridgend, Sue Tiller.

1. **Chairman's Welcome:** The main business - the formal AGM - commenced with a warm welcome to the members by the Chairman, Meic Jones.

#### 2. Apologies for Absence

Apologies were received from: Jeff Coleman, Maureen Bullows, Carolyn Jacob, Nancy Thomas, Anne Evans, Creighton Sims and Karen Prior.

- 3. Minutes of the last AGM (24th March 2018) and Matters Arising:
- 3.1 There being no amendments, the minutes were unanimously accepted as a true record, (Prop: Nick Davey; Sec: Patricia Jenkins)
- 3.2 There were no matters arising not dealt with elsewhere.
- 4. **Chairman's Report** Mike Jones see Appendix
- 5. **Secretary's Report** Jane Jones see Appendix
- 6. **Treasurer's Report** Nicholas Davey see Appendix
- 6.1 The Treasurer asked the meeting to approve the Accounts for the year ended 31 August 2018. As there were no comment or queries the accounts were then approved unanimously (Prop: Ian Black; Sec: Meic Jones). The approved accounts were then signed by the Chairman.
- 6.2 The Treasurer mentioned that an error of fact in the report accompanying the Accounts had been mentioned to the Accountants (see 6.4 below).
- 6.3 Nick had announced his intention of stepping down as Treasurer this year at last year's AGM. He has continued in the position longer than intended as no volunteer has as yet come forward but he now stressed that he intends to resign from the position as at 31 August 2020 (the end of that financial year). This will mean that the Society will cease functioning after that date. Ideally a person to shadow him as from 31 August 2019 would be recommended as that person would learn the ropes ready to produce the Annual Report and Accounts for 2019/2020.
- 6.4 Nick explained that some of the elements of his current role could be undertaken by members not local to South Wales or Committee Members for example: the administration of our online shops at Genfair and Parish Chest; and the uploading and updating of information on the Charities Commission website. The error mentioned at 6.2 above was

that the Trustees listed on the Charities Commission website had not been updated and so there were three trustees omitted from the Report and Accounts.

- 6.5 Finally Nick mentioned a request from the University of South Wales for students in the History Department to be linked to a local (branch) project. He asked that this request be taken back to branches, project approx 20 hours, eg transcription of records, deadline for reply end of March.
- 7. **Membership Report** see Appendix Meic Jones for Membership Team.
- 8. **ARC Report** see Appendix Jane Jones for ARC Team.
- 9. **Projects Report** see Appendix Nick Davey for Nancy Thomas.
- 10. **Events Report** see Appendix Jane Jones.
- 11. **Journal Report** see Appendix Sue Hamer.
- 12. **Website -** see Appendix Sue Hamer.
- 13. **Branch Reports** see Appendices for full Reports read by the following:
- 13.1 Aberdare & Cynon Valley Pat Rees
- 13.2 Bridgend Vicky Salmon
- 13.3 Cardiff & Vale Stephen Fairhurst
- 13.4 Merthyr Michael Donovan
- 13.5 Pontypridd and Rhondda Meic Jones
- 13.6 Swansea Patricia Jenkins

#### 14. Appointment of Auditor

- 14.1 Nick Davey introduced Catherine Harris of Harris and Co, Cardiff who thanked the Society for the invitation to attend the AGM. Catherine explained her role in examining the Society's accounts. It was not a full audit which was not a requirement of the Charities Act. She confirmed that there were no matters that needed addressing and the records had been kept and presented according to the requirements of the Act. She confirmed that she was aware of the error that there were three names missing from the list of Trustees.
- 14.2 A vote was then taken that Catherine be appointed as the Auditor for the following year. Proposed: Nick Davey, Seconded: Sue Tiller. Passed unanimously.

#### 15. Election of Officers and Committee Members

15.1 The Chairman read out the nominations (proposed and seconded in writing) that had been received by the Society Secretary for the following Society Officers/Executive Committee Members. A vote was taken on each and the following were elected:

Treasurer Nick Davey

Committee Members: Ian Black, Nancy Thomas, Jane Jones.

- 15.2 Sue Hamer (Minutes Secretary) stated that the Constitution did allow for nominations from the floor which were then requested. None forthcoming. At the next Executive Committee Meeting there would therefore be a need to co-opt additional members.
- 15.3 Sue Hamer gave a Vote of Thanks and asked for a round of applause for Meic and Janes Jones, who were stepping down as Chairman and Secretary, for their service to the Society and on the Executive Committee for over 10 years.

## 16. Confirmation of Branch Trustees

The following representatives, having been elected by their branches, were confirmed as Executive Committee Trustees:

Aberdare & Cynon Valley:

Bridgend:
Cardiff & Vale:
Merthyr:
Pontypridd & Rhondda:
Swansea:
David Barnard
Sue Tiller
Jane Graves
Carolyn Jacob
Mike Jones
Jeff Coleman

**17. Date of next Annual General Meeting:** TBA - The Chairman explained that it was not yet possible to identify the date of next year's AGM until the Six Nations fixture dates had been agreed. He thanked everyone for attending.

The meeting closed at 4.30 p.m.